



WATERLOO REGIONAL  
POLICE SERVICE  
BOARD

## WATERLOO REGIONAL POLICE SERVICE BOARD POLICY

**Policy Number: 066**

### USE OF FORCE

Date Approved:

May 10, 2006

Dates Amended:

November 17, 2010

Date to be Reviewed:

### Policy of the Board

1. It is the policy of the Waterloo Regional Police Services Board with respect to use of force that:
  - a. this Board, upon receiving a report on the investigation into an injury or death caused by the discharge of a member's firearm, will:
    - i. review the report and make further inquiries as necessary; and
    - ii. file a copy with the Minister of Community Safety and Correctional Services, including any additional inquiries of the Board;
  - b. this Board, upon being notified the Chief has discharged a firearm in the performance of his/her duty, will cause an investigation into the circumstances and file a report on the investigation with the Solicitor General;
  - c. the Chief of Police will:
    - i. ensure members do not use a weapon, other than a firearm, with the exception of those used on another member in the course of a training exercise in accordance with procedures unless:
      - that type of weapon has been approved for use by the Solicitor General;
      - conforms to technical standards established by the Solicitor General; and
      - the weapon is used in accordance with standards established by the Solicitor General;
    - ii. ensure that, at minimum, police officers are:
      - issued a firearm that meets the technical specifications set out in the *Equipment and Use of Force Regulation 926*;
      - issued oleoresin capsicum aerosol spray;

- issued a baton; and
  - trained in officer safety, communications, handcuffing and physical control techniques;
- iii. ensure that members do not:
- use force on another person unless they have successfully completed a training course on the use of force; and
  - carry a firearm unless, they have successfully completed a training course on the use of firearms, and are competent in the use of the firearm;
- iv. ensure that, at least once every 12 months, members:
- who may be required to use force on another person, receives training on the use of force; and
  - authorized to carry a firearm, receives training on the use of firearms;
- v. notwithstanding section 1.c.iv above, the Chief of Police may, in extenuating circumstances, grant an extension of 60 days beyond the 12 months for a member to re-qualify in use of force;
- vi. ensure that where an extension described in Section 1.c.v. is granted, a record is made of that extension;
- vii. permit the use of reasonable weapons of opportunity by police officers, when none of the approved options is available or appropriate to defend themselves or members of the public;
- viii. establish procedures consistent with the requirements of the *Equipment and Use of Force Regulation of the Police Services Act*;
- ix. immediately cause an investigation to be made where a member unintentionally or intentionally discharges their firearm, except on a target range or in the course of weapon maintenance;
- x. immediately cause an investigation and file a report to this Board where a member by the discharge of a firearm in the performance of their duty, kills or injures another person;
- xi. where the Chief discharges a firearm in the performance of the Chief's duties, promptly report the matter to this Board;
- xii. ensure a written record is maintained of the training courses taken by the members of the police service on the use of force and the use of firearms;
- d. ensure the reporting of the use of force by members is in accordance with the *Equipment and Use of Force Regulation 926*;

- e. ensure the ongoing review and evaluation of local use of force procedures, training and reporting;
- f. provide a copy of the police service's annual use of force study to this Board for review, and ensure the availability of the study to the community; and